

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
April 22, 2013
7:30 p.m.
Council Chambers

1. Items for Discussion

- a. Legislative Wrap-Up including Transportation Funding (*Tab 02*)(45 min)
- b. Annexation Follow-up (*Tab 08*)(45 min)
- c. King Street Design (*Tab 9*)(45 min)
- d. Green Energy Partners Update (*Tab 10*)(45 min)

2. Additions to Future Council Meetings (*Tab A*)

3. Closed Session

- a. Legal Issues (if needed)

4. Council Invitations

April 19 – Japanese Kitchen Ribbon Cutting, 5 p.m., 516 Ft. Evans Road (Ft. Evans Plaza II)

April 20 – Keep Leesburg Beautiful Council vs. Staff Clean Up Challenge, 9 a.m., location, Brandon Park

April 20-21 – Leesburg Flower and Garden Festival, 10-6/10-5, Downtown

April 28 – Loudoun County Chancery Records, 2 p.m., Thomas Balch Library

April 30 – Crescent Design District Open House, 6-9 p.m., Ida Lee Rec. Ctr. (Lower Level)

May 2 - Researching the Revolutionary War, 10 a.m., Thomas Balch Library

May 3 – Well & Good Ribbon Cutting, time tbd, Market Station

May 4 – Art Station Ribbon Cutting, 11 a.m., Village at Leesburg

May 4 – Farmer's Market Ribbon Cutting, 8 a.m., Virginia Village Shopping Center

May 4 – In Form Fitness Ribbon Cutting, 5 p.m., 15 North King Street

May 5 – The Zimmerman Telegram: Intelligence, Diplomacy and America's Entry into WWI, 2 p.m., Thomas Balch Library

May 13 – Clerk's Office Tour, 7 p.m., meet at Thomas Balch Library

May 15 – Business Appreciation Awards, 6-8 p.m., ProJet Aviation Hangar

June 6 – Writing your Family History Class, 10 a.m., Thomas Balch Library

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AGENDA

Town Council Meeting

April 23, 2013

7:30 p.m.

Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Hammler
3. SALUTE TO THE FLAG: Council Member Burk
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Special Session Minutes of April 8, 2013
 - b. Work Session Minutes of April 8, 2013
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Proclamation – National Tourism Week
 - c. Bid Opening – Carr Tank 2 Antenna
 - d. Proclamation – Walking for Water Day
 - e. Presentation – Commission on Public Art
8. PETITIONERS
 - a. Delegate Randy Minchew (General Assembly Wrap-up Comments/Carryover Bills)
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Support for Law Camp (*Tab 01*)

RESOLUTION

Town Council Support for Leadership in the Law Camp 2013

- b. Initiating Amendments to the Town Code regarding Actions Taken by the General Assembly (*Tab 02*)

RESOLUTION

Initiating Amendments to the Town Code to Address Changes to the Code of Virginia Enacted During the 2013 Session of the Virginia General Assembly

- c. Support for Youth Job Fair (Tab 03)

MOTION

Town Staff is directed to include the Youth Career Expo in the Economic Development Work Program and budget for future years for an estimated cost of \$3,800

- d. Church Street Improvements – Construction Contract Award (Tab 04)

RESOLUTION

Awarding the Construction Contract for the Church Street Improvements Project to Arthur Construction, Co., Inc., in the Amount of \$175,456.50.

- e. Next Town Hall Art Gallery Exhibit – Ken Sullins (Tab 05)

RESOLUTION

Town Hall Art Gallery – Approval of the Next Art Exhibit by Ken Sullins, Ken Sullins Photography

- f. Short-Term Lease Agreement with Shirley Contracting for Staging Area for Sycolin Flyover Project (Tab 06)

RESOLUTION

Approving a Short Term Lease of Town Property, PIN 233-20-36723, by Shirley Contracting Company, LLC for the Staging of Construction Office Trailers for the Sycolin Road Overpass Project

10. PUBLIC HEARINGS/PUBLIC INPUT

- a. Amending Articles 9 and 18 of the Leesburg Zoning Ordinance Regarding Neighborhood Retail Convenience Centers (Tab 07)

ORDINANCE

Amendments to Article 9 and Article 18 of the Leesburg Zoning Ordinance to Revise the Definition Pertaining to and the Uses that are Permissible to be included as Part of a Neighborhood Retail Convenience Center within Planned Districts

11. RESOLUTIONS AND MOTIONS

- a. None.

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

14. NEW BUSINESS

15. COUNCIL COMMENTS
16. MAYOR'S COMMENTS
17. MANAGER'S COMMENTS
18. CLOSED SESSION
 - a. None.
19. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.